

Doney Park Water  
“A Member-Owned Cooperative”  
**Regular Meeting Minutes**  
**September 21, 2022**

Directors Present: Jim Timney      Also Present: Marc Twidwell – General Manager  
Eugene Sullivan                      Trish O’Reilly – Administrative Staff  
Selden Wasson                        Ed Peacock – DPW Member  
Dennis Peat

Remote: Brittany Lehman

The Board of Directors held a regular Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. Director Timney called the meeting to order at 9:06 a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director’s present affirmed a quorum.

Next on the agenda was **Call to the Public** –

- Member Ed Peacock was in attendance to observe the meeting. He asked if the new GPS had arrived and Marc said that no, it is on delay due to chip shortage.

The Board reviewed the **Consent Agenda** –

**Approval of the August 2022 Board Meeting Minutes and Financial Reports -**

- a. All Directors present reviewed the August 2022 Board Meeting Minutes. Director Peat made a minor correction to the August 2022 Board Meeting Minutes regarding the unsatisfactory contractor.
- b. All Directors present reviewed the August 2022 Financial Reports. Director Timney noted that the recoating of the parking lot looks great. Director Sullivan randomly recommended Starlink for internet service. Marc explained that the two A/C systems’ repair and replacement are capital expenses listed under office equipment. Director Timney said that he likes how line extension refunds are separated out in the check register. Director Wasson surprised by the salaries of DPW total \$1 million and so Marc reviewed budget comparison to similar entities that show DPW is at 63.5% so on track.
- c. Director Wasson made a motion to approve all items on the consent agenda, Director Peat seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence.**

a. **Manager’s Report** – All Directors present reviewed the Manager’s Report.

- **Vacancies at DPW** – Marc said he’d continued to advertise job openings for the Operations Technician position as DPW is still looking for one more operator grade one or two that could ultimately step up to grade three.
  - i. He explained how he’d improved the listings with Indeed in order to reduce charges that were previously incurred when unqualified candidates applied. He also said that Zip Recruiter is much more expensive.
  - ii. One of our field techs, Tim Padilla, was promoted to Operations Technician.
  - iii. Also, Anie lotua (on-yay oh-two-a), started as new Field Technician on September 13th and he has quickly become a great asset to our team.
  - iv. Hired Colton Lindbom for the Operations Technician position – he is certified for grade three, has backflow testing experience, and will start in mid-November.

- v. Regarding wages, Marc said his friend at Forest Highlands studying wages and will share outcome. Meanwhile, Marc compared DPW wages to Forest Highlands and City of Flagstaff and comparable, even higher. Director Peat said that pay for city employees includes State retirement plan and more days off. Director Timney mentioned that if we were a “district” we would we qualify for State benefits too but then we’d also have to supply those not currently on H2O.
- **DPW Summer Employee and Director Party** – Marc declared that the summer party was a great success! A lot of fun was had by all that attended and a big thank you goes out to Julia for all the work she put into it. Thanks to all who attended and helped.
- **Timberline and Doney Park flooding** – Our crew has continued to be very busy with flood related recovery work. DPW has spent additional money so far on smaller concrete barriers (versus larger Jersey barriers), replacement vaults, line repairs, and uncovering meters.
  - i. Marc said that during the aftermath of the Schultz fire, DPW received \$60-80k in grants from FEMA and the State of Arizona to help with the cost of recovery. However, this time around there is no help with costs related to recovery since neither the Tunnel or Pipeline Fire incidents were declared a disaster by state or federal agencies.
  - ii. The Coconino County Flood Control District has already speculated costs for recovery with no reference to utilities and all meeting s so far have only been geared for homeowners and utilities have not been included. Marc has been told by staff at Arizona Department of Emergency Management that the only way to receive any financial assistance for recovery is to partner with the flood control district. As of September 16, DPW has had no contact with the district to discuss a partnership. The district is also in the planning phase of flood mitigation measures and has not contacted DPW to include waterlines and easements in their planning. He will continue to try to communicate and partner with the district.
  - iii. Director Peat suggested writing a letter to the powers that be and all agreed to work on it together. Director Timney said it should be addressed to: 1) all Coconino County Board of Supervisors, especially including District Two Supervisor, Jeronimo Vasquez, because he has been active and helpful in the flood area; 2) Lucinda Adriani with Coconino County Flood Control District; 3) Arizona State representatives

**b. Office Report** - All Directors present reviewed the Office Report.

- No remarks were made about the report.
- Sidenotes:
  - i. Forest Highlands uses more than \$1 million gallons of potable water per day for golf courses.
  - ii. Kachina Village uses reclaimed water to keep wetlands wet because designated a “riparian area” and cannot pump into Pumphouse Wash because Oak Creek is protected.
  - iii. ADEQ has new regulations for direct re-use, which Marc said are par for the course.
  - iv. Water use curtailment per Arizona Department of Water Resources: 1) Farmers in valley, 2) Commercial, & 3) Residential. No mention of golf courses!

**c. Operations Report** – All Directors present reviewed the Operations Report.

- Area flooding- Work continues on the flood clean up. We are working vigorously to cover exposed or semi-exposed water mains and services.
- Flood area continues - Concrete blocks proved to cause more erosion so have adjusted process. 11 yards of slurry has been poured over two areas where K-rails (aka Jersey barriers) have been compromised (South of Thames and North Copeland).
- Koch Field well site- During a monsoon rain, Koch Field vari-drive motor faulted. After some trouble shooting, it was determined that several fuses were blown out due to lightning. The fuses were replaced and the vari-drive was put back online.
- Cosnino well site- The control valve was working improperly so the unit was taken off line and rebuilt. The Well site is back online.
- Walnut Creek Meadows subdivision - Work briefly stopped due to contractor internal issues but has resumed. Work inside the subdivision is nearly complete

Next on the agenda was **New Business/Action Items** –

- Director Sullivan asked about leaking tank and whether to develop a new well. Marc said it would be more cost effective to put in emergency power systems and he listed everything involved. Member Ed Peacock mentioned that elevated storage would be good to acquire for DPW and Marc agreed that gravity flow would help ease APS bill. Discussion of several site possibilities such as:
  - North of landfill cone near Slayton Ranch Road and Stardust.
  - Lunar well site – Marc said no because cannot get a tank on site due to height restrictions, setbacks, etcetera.
  - Director Timney asked about DPW acquiring property on Moonbeam for Sunset booster. It was originally designated by County as park space but neighborhood declined that usage and so County put a bigger park at Silver Saddle and Koch Field.
  - Member Ed Peacock mentioned easier to acquire State land (Cinder Hills) than Forest Service land but Director Timney pointed out that it would be a long way to a good well.
- Director Lehman inquired about potential chlorine shortage due to potential railroad strike and Marc assured everyone that it would not affect DPW like it would other municipal water services since DPW does not chlorinate well water. Very rarely and only when called for, DPW uses Sodium hypochlorite, commonly referred to as bleach, which is an excellent disinfectant/antimicrobial agent and safe from railroad supply issue because it is manufactured onsite in Phoenix at Hill Brothers Chemical.

The last agenda item was **Director Comments** – There were no comments.

**Director Timney made a motion to adjourn, Director Wasson seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 10:47 a.m.**