

Doney Park Water
"A Member-Owned Cooperative"
Regular Meeting Minutes
October 19, 2022

Directors Present: Jim Timney	Also Present: Marc Twidwell – General Manager
Eugene Sullivan	Trish O'Reilly – Administrative Staff
Selden Wasson	Ed Peacock – DPW Member
Dennis Peat	Debbie Lewis – prospective DPW Member
Brittany Lehman	

The Board of Directors held a regular Board Meeting at the Doney Park Water office at 5290 E Northgate Loop. Director Timney called the meeting to order at 9:04 a.m.

The first agenda item was **Roll Call of Directors / Affirmation of Quorum** – Director's present affirmed a quorum.

Next on the agenda was **Call to the Public** –

- Member Ed Peacock was in attendance to observe the meeting. Also, Debbie Lewis, who is Director Eugene Sullivan's daughter, was also in attendance; she is a prospective member who is building a house in Doney Park.

The Board reviewed the **Consent Agenda – Approval of the September 2022 Board Meeting Minutes and Financial Reports**

- a. All Directors present reviewed the September 2022 Board Meeting Minutes. Director Peat requested that future board packets have the pages numbered.
- b. All Directors present reviewed the September 2022 Financial Reports.
- c. Director Wasson made a motion to approve all items on the consent agenda, Director Lehman seconded the motion, all were in favor, and the motion passed.

Next on the agenda was the **Current Events, Reports and Correspondence.**

a. Manager's Report – All Directors present reviewed the Manager's Report.

- i. **Vacancies at DPW** – Colton Lindbom has accepted our offer and will be starting as an Operations Technician 2, on November 15. Colton was in Flagstaff the first week of October and stopped in to talk with us and take a short tour of the shop and the system.
- ii. **DPW Holiday Party** – The Doney Park Water Holiday party is scheduled for Saturday, December 3, 5:00pm, at Black Barts Steakhouse.
- iii. **USFS permit** – The Forest Service has refunded the unused cost recovery funds paid in 2015 for the renewal of our general use permit. They are now working on a new estimate of cost recovery funds to be charged for permit renewal as well as a list of the items to be completed by DPW.
 - The permit expired in 2012 and renewal has been in process since 2014. A large part of the renewal "hang-up" was the abandonment of the infiltration gallery system. The Board of Directors in 2014 made a resolution authorizing the disposal of the Schultz Pass Reservoir assets

and associated water rights. The disposal of these assets would include the demolition of the old chlorination building near the Alpine tanks, and the concrete basin located at the intersection of the APS powerline and the gas line, East of the Alpine tanks. Also included in the renewal was the permitting of the Slayton Ranch Road water line upgrade.

- The 2022 budget included funding for an engineering study to determine the best method of increasing water delivery to the Slayton/Townsend Winona intersection. Our initial contact with Woodson Engineering was good but communication stopped, so we have since reached out to Peak Environmental. Marc suggested that pending the results of the engineer's cost/benefit study, it would be best to continue to include the portion of the Slayton line upgrade on USFS land in our permit renewal process.
- Discussion of this amongst Board members included talk of dropping or amending the DPW permit request since the prior rejection was based upon National Environmental Policy Act (NEPA) process dictating USFS studies, which were done in 2015 and are now null and void.
- Member Peacock suggested separating out the two issues at hand: 1) disposal of the Schultz Pass Reservoir assets/associated water rights and 2) Slayton Ranch Road water line upgrade. Director Peat asked if DPW could keep the Schultz Pass Reservoir assets for emergency use for animals.
- All Directors agreed to hold on to the Schultz Pass Reservoir assets/associated water rights and instead focus on acquiring the permit for the Slayton Ranch Road water line upgrade. Marc said that he will write up a new resolution (which will reverse the resolution from 2014).

b. Office Report - All Directors present reviewed the Office Report.

- No remarks were made about the report.

c. Operations Report – All Directors present reviewed the Operations Report.

i. Preventive Maintenance Activity

- Flushing of water mains – Rigorous flushing of dead-end lines was done throughout the system. (On going)

ii. Ongoing distribution operation activity

- We have uncovered almost 100% of meters that were temporarily unreadable because of mud due to flooding.
- Area flooding – Work continues on the flood area clean-up. Ten B-blocks have been installed to keep the 6" water main lines from further exposure on Rope Arabian Road and East El Dorado Drive.
- Wupatki Booster – Contacts on starter failed and were replaced. The booster was put back online after the repair.
- Cosnino well site – Has been taken off line for the season and winterized.

- Sunset well site – Has been taken off line for the season and winterized.
- Walnut Creek Meadows subdivision – The water main line has been installed within the subdivision. Work on the water main line on Leupp Rd has not yet started due to permit issues.

Next on the agenda was **New Business/Action Items –**

- Discussion of Gunman water main line replacement.
 - Marc said that there have been six breaks in this 1,360-foot main line this year. Currently it is 1.25" diameter PVC pipe feeding 6" diameter lines. Marc requested that we replace it with C900 line that is 6" in diameter and ½" thick. It is all on a dirt road so excavation will be easy.
 - The 2023 cost estimate for replacement is \$109,000, which includes C9000 pipe, air relief valves, and labor. Marc noted that the price of C900 has gone up from \$9/ft to \$19/ft and 6" valves are \$1,000/each.
 - Everyone agreed that Marc should order the pipe and valves and to order extra for line repair. Marc said that he will order it now and they won't invoice until it is received in 2023.
 - Director Lehman made a motion to accept the Gunman water main line replacement as a capital improvement, Director Wasson seconded the motion, all were in favor, and the motion was passed at 10:37 a.m.

The last agenda item was **Director Comments –** Director Peat asked about the status of the GPS purchase. Marc said that it is still delayed due to chip shortage, but that DPW is nearing the top of the list and should get it in the next few weeks. Marc also shared a reminder from the accountant, Ms. Linville, to submit approval of extra bonuses sooner rather than later so not pushed into 2023. Marc said that bonus approvals will be added to the November agenda. Lastly, Ms. Lewis, the guest attendee, asked why DPW doesn't tailgate on the installation of gas lines to make things easier. Director Timney explained that gas and water lines cannot be placed too close together due to safety concerns.

Director Peat made a motion to adjourn, Director Lehman seconded the motion, all were in favor, and the motion was passed. The meeting adjourned at 10:47 a.m.